

INFORMATION FOR ORDERING GRADUATION ANNOUNCEMENTS

To help you with ordering your announcements, we are providing the following information.

Go to <http://www.balfour.com/> to order your graduation and convocation announcements. Once you are in their website, it will say shop your school. You will then enter University of South Carolina, Columbia, SC and click on Search. Click on the link for Graduation (it looks like an invitation). Once there, you will select which package you would like to order. You can choose from as few as 5 invitations and envelopes (by clicking *individual products* on the left side of the page), up to a large package containing seals for the envelopes and thank you notes by clicking *packages*. Once you have chosen the package you prefer, click Design. This will give you a menu on the left where you type in your full name, and you will have some pull down selections to make. The only choices you will need to make are to choose degree (select Doctorate of Pharmacy), Honors if you would like to include (please see information from USC below about graduating with honors) and ceremony date.

If you wish to choose the announcement that includes only the University Commencement on May 6th, your bottom selection should look like this: USC Columbia (Pharm) 5/6/16 3p CLA.

If you wish to choose the announcement that includes **both** the University Commencement and the Convocation Ceremony on May 4th, your bottom selection should look like this:
USC Columbia (PhrmConvo) 5/6/16 3p CLA.

When you look at the mock-up of what will appear on your invitation, you may notice that it says Limited seating – Tickets may be required at the bottom. Please be sure to let your guests know that seating will **NOT** be limited for the College of Pharmacy Convocation and Hooding Ceremony on May 4th, but seating may be limited for the USC Commencement Ceremony on May 6th.

Then, click on Next, and then Check Out
Follow instructions to check out

Balfour is the representative company for the University of South Carolina, but there may be other opportunities with other companies if you wish to check.

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Graduation with Honors

Graduation with Honors is based on a student's cumulative and USC GPAs. The cumulative GPA does include transfer work completed at other institutions. To receive honors at the time of graduation, both the cumulative and USC GPAs must be above a 3.50. To graduate with such honors, a student must have earned at least 60 credit hours applicable toward the degree in residence at the University, 30 credit hours for an associate degree. Courses taken by a transient student at other institutions, by correspondence, by examination, or by exemption are not considered in residence.

Summa Cum Laude: a cumulative GPA of 3.95-4.00

Magna Cum Laude: a cumulative GPA of 3.75-3.949

Cum Laude: a cumulative GPA of 3.50-3.749